

“PASSPORT SEVA KENDRA” DURING 4th OCT 2024 & 8th OCT 2024

The Youth Red Cross (YRC) Unit and the National Service Scheme (NSS) of Jerusalem College of Engineering, in collaboration with the Postal Department, Chennai GPO, organized a Passport Registration and Renewal Drive on 4th and 8th October 2024. The event aimed to facilitate students and staff in completing their passport-related formalities conveniently within the campus.

Objective:

The primary goal of this event was to provide an easy and efficient means for passport registration and renewal without the hassle of visiting external offices. This initiative was part of the YRC and NSS's efforts to support the student community with essential services.

Event Summary:

Over the course of two days, from 9:00 AM to 3:00 PM, the Central Library served as the venue where representatives from the Postal Department, Chennai GPO, were present to assist with the application process. Approximately **100 individuals** successfully applied for their passports, including both first-time registrations and renewals.

Key Highlights:

Smooth Process: The event was well-organized, with adequate arrangements to manage the flow of applicants. Necessary documentation and guidance were provided to ensure the smooth submission of applications.

Postal Department Support : The collaboration with the Postal Department, Chennai GPO, ensured that the applications were processed efficiently. Their team provided on-the-spot assistance, including verification and application submission.

Student Participation: A significant portion of the applicants were students, reflecting the initiative's success.

On-site Guidance: Volunteers from the YRC and NSS were stationed at the venue to help participants with their documents and answer any queries regarding the process.

Outcome:

Total Number of Applicants: 100

The event was a success, with many students expressing their gratitude for bringing this service to the campus.

Conclusion:

The Passport Registration and Renewal Drive was a highly productive initiative that benefitted a large number of students and staff members. The collaboration between the YRC, NSS, and the Postal Department played a vital role in ensuring the event's success. It also reflected the college's commitment to providing essential services to its students in a convenient manner.

This event is a testament to the effectiveness of such collaborations and can serve as a model for future initiatives aimed at enhancing student welfare.

Glimpse of the event:

Jerusalem College of Engineering
(An Autonomous Institution)
(Approved by AICTE, affiliated to Anna University,
Accredited by NBA and NAAC with 'A' Grade)

Dr. RAMESH S. B.E., M.Tech., Ph.D., 01.10.2024
PRINCIPAL

Lr.No.: JCE/CIR/ODD Sem./2024-25 /39

CIRCULAR

The NSS & YRC unit of JCE in collaboration with the Department of India Posts, Chennai GPO, is offering an opportunity for our students, faculty and their family members, to book appointments or slots for passport services on campus. In this regard, HoDs are requested to inform students and encourage participation as per the following schedule

Event Details:
Date: 04.10.2024 (Friday)
Venue: Central Library (Main Building)
Timings: 09:00 AM to 3:30 PM

Document Requirements for New Passport:
D.O.B Proof: 10th or 12th Mark sheet
Address Proof: Original Aadhaar
Fee: Rs 1600/- (Charges: Rs 1500/-; Processing Fee: Rs 100/-)

Document Requirements for Renewal/Re-issue of Passport:
Passport number, Fee: Rs 1600/- (Charges: Rs 1500/-; Processing Fee: Rs 100/-)

Kindly ensure that students and Faculty are made aware of this opportunity and facilitate the process.
For further inquiries, please contact Mr. L.N. Narayanan, YRC Co-Ordinator: 9942364330

Copy to: Chairperson - for kind information
- Deans, HODs
- All Unit officers

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JERUSALEM COLLEGE OF ENGINEERING
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NSS & YRC
WITH POSTAL DEPARTMENT (CHENNAI GPO)

Organising
PASSPORT
Registration & Renewal

Date: 04.10.2024
Venue: Central Library
(Main Block)
Timings: 9.00 am to 3.30 pm

Mr. BARUL KUMAR NSS Programme Officer
Mr. L.N. NARAYANAN YRC Programme Officer
Dr. RAMESH S Principal
Dr. M. MALA Chairperson





